



The International Committee of the Red Cross (ICRC) is an impartial, neutral and independent organization whose exclusively humanitarian mission is to protect the lives and dignity of victims of armed conflict and other situations of violence and to provide them with assistance. The ICRC also endeavors to prevent suffering by promoting and strengthening humanitarian law and universal humanitarian principles. Established in 1863, the ICRC is at the origin of the Geneva Conventions and the International Red Cross and Red Crescent Movement. Please visit [www.icrc.org](http://www.icrc.org) for more information.

## Vacancy Notice

The ICRC Regional Delegation in Bangkok seeks to fill the following position:

### Legal Adviser , based in Kuala Lumpur

We are looking for a spirited with a team player and can-do attitude to join our dynamic team.

The Legal Adviser advises the Kuala Lumpur Mission and Bangkok Regional Delegation on international humanitarian law (IHL) and national and/or international legal matters and conducts related legal work. S/he initiates, formulates and implements strategies to address identified issues and delegation objectives in the legal domain. S/he supervises and guides research on and analysis of specific legal matters and broader sectors of the national legal system.

#### **ACCOUNTABILITIES AND RESPONSIBILITIES:**

##### **Standard function description**

- Monitors and advises delegation(s) on IHL and national legal matters
- Performs independent research and analysis of specific legal matters
- Participates in project/program reporting
- Disseminates at an advanced level
- Develops & maintains network at general level
- Participates in PFR and budget elaboration and monitors its implementation.

##### **Main Tasks:**

##### **National Implementation:**

- Collaborates with government institutions, universities and national, regional and international organizations to promote and develop the knowledge on International Humanitarian Law (IHL) and participates in seminars, workshops and training courses when requested.
- Researches the specific needs of governments, political systems, and legal traditions – with a view to all States adopting IHL treaties and other relevant instruments and putting in place comprehensive national legislation.
- Maintains and develops contacts in Malaysia, Singapore and Brunei with the relevant authorities, think-tanks, academic circles, and NGOs concerned by IHL and national legal issues.
- Monitors the ratification and implementation of IHL treaties by Malaysia, Singapore and Brunei, and provides updates on related legal developments that affect the delegation's work.
- Supports the Regional Delegation of Bangkok and the Advisory Services/Consult Division in Geneva, conducting studies/research where necessary and addressing inquiries related to these countries.
- Produces and updates legal factsheets on each country covered by the Kuala Lumpur Mission.
- Works on projects of implementation of IHL Treaties, prepares legal comments on existing drafts and advises the concerned authorities,
- Contributes to maintain the IHL database of the ICRC website with relevant information concerning the countries covered
- Proposes, organizes and participates in compatibility studies, seminars, national and international conferences relating to IHL and related bodies of law. Where necessary, supports and complements FAS in its IHL dissemination efforts amongst the armed and security forces of Malaysia, Singapore and Brunei.

##### **Relations with the National Society**

- Engages the relevant file holders in the National Societies of Malaysia, Singapore and Brunei to promote the importance of IHL and humanitarian principles in enhancing their respective operations and strategic objectives. Fosters opportunities for joint initiatives where such alignment is beneficial, leveraging cooperation to amplify impact.
- Works closely with the National Societies to advance key global commitments related to IHL and humanitarian action, such as those established during international Red Cross and Red Crescent Movement forums, including the Council of Delegates and the International Conference. Provides support to the National Societies in transforming these global resolutions into tangible actions tailored to the specific humanitarian priorities and needs of their respective countries.
- Supports efforts to build capacity in IHL and humanitarian principles within the National Societies where needed, working with the IFRC where appropriate, particularly in relation to dialogue with governments on key humanitarian issues such as migrant protection.

##### **Support to the Mission and the Delegation on cross-cutting files**

- Proposes strategies, objectives and plans of action to achieve the priorities of the Delegation in the context of Malaysia, Singapore and Brunei and in accordance with the ICRC's global institutional strategy
- Participates in the annual Planning for Results (PFR) exercise by drafting the annual strategy and action plan, identifying the resources needed and preparing the necessary budget lines.
- Advises the Head of Mission in Kuala Lumpur and the management of the Regional Delegation of Bangkok during meetings with responsible authorities on legal issues and prepares back-ground papers and non-papers, speaking points.
- Proactively identifies IHL topics to support ICRC engagement with ASEAN and other regional mechanisms in which Malaysia, Singapore and Brunei Darussalam participate.

- Monitors the positions of the three countries on IHL related issues at the UNGA and the UNSC including positions at other regional organisations such as NAM, AALCO and the OIC.

#### **Academic circles:**

- Crafts and implements a strategy to promote the dissemination and teaching of IHL in the academic institutions of the countries covered by the Kuala Lumpur Mission and to encourage scholarly articles and blog pieces from academics and scholars of the countries covered.
- Participates in the annual Planning for Results (PFR) exercise by drafting the annual strategy and action plan, identifying the resources needed and preparing the necessary budget lines.
- Develops and maintains a network in academic circles and disseminates IHL literatures and documents.
- Organizes seminars and courses in strategic universities, contributes to their organization and to the definition of the content,
- Conducts training sessions in English and Bahasa Malaysia with minimum support from the Regional Legal Adviser

#### **GENERAL DUTIES**

- Understands and adheres to the seven Fundamental Principles of the International Red Cross and Red Crescent Movement
- Understands and adheres to the ICRC Code of Conduct
- Understands the roles of the components of the International Red Cross and Red Crescent Movement
- Respects and observes staff regulations and security rules at all times
- Represents the ICRC in a professional manner at all times
- Develops and maintains a pleasant and conducive working environment with colleagues and line managers
- Performs all duties with the highest level of confidentiality in the interest of the employees and the ICRC
- May be asked to perform tasks not covered in this job description and to provide support to other departments when necessary

#### **YOUR PROFILE:**

- University degree in law.
- Either a Master's degree, specialization or significant experience in international humanitarian law and other areas of public international law, criminal law or international relations.
- Holding PhD an advantage.
- Fluent in English and Bahasa Malaysia, including legal drafting skills.
- Computer proficiency.
- 2-3years' working experience in a similar function, within or outside the ICRC.
- Work experience in government a strong advantage.
- International Red Cross Red Crescent Movement volunteer experience an advantage.
- Academic teaching or research experience, particularly in IHL and/or law, an advantage.

#### **WE OFFER:**

- Dynamic and challenging work in the humanitarian sector and international environment
- Competitive salary with benefits, good working conditions and in-house training/development
- Open-ended resident contract (subject to organizational requirements)

Preferred starting date: **ASAP**

Submission deadline for applications: **31 December 2024**

The ICRC values diversity and is committed to creating an inclusive working environment. We welcome applications from all qualified candidates, regardless of background, race, religion, gender, age, disability, or status.

Qualified applicants are requested to submit their comprehensive **CV** and **letter of motivation** in English, as well as **salary expectations**, following this format for the subject line: POSITION – First Name Surname by email only to: [ban\\_recruitment\\_services@icrc.org](mailto:ban_recruitment_services@icrc.org)

*Kindly note that only short-listed candidates will be invited for the interview and the ICRC will not keep the files of applicants who were not shortlisted*