



The International Committee of the Red Cross (ICRC) is an impartial, neutral and independent organization whose exclusively humanitarian mission is to protect the lives and dignity of victims of armed conflict and other situations of violence and to provide them with assistance. The ICRC also endeavors to prevent suffering by promoting and strengthening humanitarian law and universal humanitarian principles. Established in 1863, the ICRC is at the origin of the Geneva Conventions and the International Red Cross and Red Crescent Movement. Please visit www.icrc.org for more information.

Vacancy Notice

The ICRC Regional Delegation in Bangkok seeks to fill the following position:

Head of Sub-Delegation, based in Chiang Mai

We are looking for a spirited with a team player and can-do attitude to join our dynamic team.

The Head of sub-delegation manages ICRC's operations in accordance with the strategies, objectives, programs, and action plans defined by the delegation it reports to.

ACCOUNTABILITIES AND RESPONSIBILITIES:

- Analyses humanitarian political and security environment in order to identify humanitarian needs and prioritize the response in the area under responsibility.
- Manages the sub-structure, its human, financial and material resources in alignment with the ICRC HR and financial management procedures and policies.
- Contributes to the elaboration of the (sub-)delegation's strategies and objectives and ensures the implementation and follow up of related programs and activities, working towards protection outcomes and ensuring a transversal response where appropriate, in coordination with the Movement, other humanitarian actors and relevant stakeholders.
- Implements and follows up of related programs and activities in his/her area of responsibility, in accordance with the Delegation's objectives and guidelines, ensuring a transversal response where appropriate.
- Contributes to the elaboration of the staff and material resources budget for the sub-structure.
- Defines and implements the sub-structure security rules in line with the overall security framework established by the delegation.
- Represents the ICRC and participates in internal and external meetings and develops and maintains a network of interlocutors in order to ensure access and acceptance, maximizing opportunities to address protection concerns and their underlying causes; Royal Thai Army (RTA), Thai Red Cross Society, UN agencies, NGOs, and other relevant interlocutors in the areas which are covered by Chiang Mai office.
- Regularly travels to the field when necessary.
- Manages relevant operational reporting accordingly.
- Writes official letters to the Thai Authorities and translates (oral and written) communication in Thai.
- Gathers necessary information regarding general situation in Thailand/Northern Thailand and relevant elements affecting the neighbouring countries (humanitarian, security, political, etc.) and put them in on humanitarian concerns in accordance with the relevant strategies and objectives, to reduce suffering and increase respect for IHL and other humanitarian standards.
- Contributes to external public communications.
- Ensures timely and accurate internal reporting.

YOUR PROFILE:

- Good understanding of Humanitarian activities and operations
- Good understanding of Conflict Situation in Myanmar
- Good understanding of the Thai Public Administration
- Strong Team leadership / Management skills
- Fluency in English and Thai
- 3 - 4 years' professional experience as a manager or programme officer or background with middle-high governmental official
- Multi-cultural and diverse staff management experience

WE OFFER:

- Dynamic and challenging work in the humanitarian sector and international environment
- Competitive salary with benefits, good working conditions and in-house training/development
- Open-ended resident contract (subject to organizational requirements)

Preferred starting date: **ASAP**

Submission deadline for applications: **30 April 2024**

The ICRC values diversity and is committed to creating an inclusive working environment. We welcome applications from all qualified candidates, regardless of background, race, religion, gender, age, disability, or status.

Qualified applicants are requested to submit their comprehensive **CV** and **letter of motivation** in English, as well as **salary expectations**, following this format for the subject line: ***POSITION – First Name Surname*** by email only to: ban_recruitment_services@icrc.org

*Kindly note that only short-listed candidates will be invited for the interview
and the ICRC will not keep the files of applicants who were not shortlisted*