



The International Committee of the Red Cross (ICRC) is an impartial, neutral and independent organization whose exclusively humanitarian mission is to protect the lives and dignity of victims of armed conflict and other situations of violence and to provide them with assistance. The ICRC also endeavors to prevent suffering by promoting and strengthening humanitarian law and universal humanitarian principles. Established in 1863, the ICRC is at the origin of the Geneva Conventions and the International Red Cross and Red Crescent Movement. Please visit www.icrc.org for more information.

Vacancy Notice

The ICRC Regional Delegation in Bangkok seeks to fill the following position:

Data & Analytics Officer, based in Bangkok

We are looking for a spirited with a team player and can-do attitude to join our dynamic team.

The Data & Analytics Officer supports the staff of the department/division with reporting, data and analytics to enable the evidence-based decisions and improvements in the performance of the department/division or in its area of expertise. Candidates should have an interest in fleet management, as this role requires a strong ability to analyze and optimize vehicle operations through data insights.

ACCOUNTABILITIES AND RESPONSIBILITIES:

- Applies best practices, standards, guidelines and templates for data management and analytics, and works on continuous improvement.
- Ensures compliance with established internal and external needs and regulations.
- Keeps Data Management documentation updated.
- May supervise Data administrators and operators.
- Data Quality / Data Support: Assists in improving, developing & applying data quality monitoring processes & tools (dashboards etc) and contributes where appropriate in DQ controls automation.
- Monitors data quality controls and consolidates, cleans, and implements corrective actions.
- Data Analytics: Assists metier in reflecting on their performance measures, improvements in the functional area of expertise and provides ongoing support with data and analysis.
- Contributes to institutional reporting and dashboards by supporting colleagues in delivering reports, revisions, and optimization.
- Ensures continuity and smooth transition of data entered into various system applications.
- Contributes to the development of the data model and usage of the referential data that supports analysis.

YOUR PROFILE:

- Practical in English and French both written and spoken.
- Bachelor's degree in computer science, Information Systems, or related field.
- More than 2 years Minimum of experience in data analytics, automation, and business intelligence tools. Statistical Analytics is preferable.
- Strong analytical & problem-solving skills with the ability to interpret complex data sets and provide actionable insights.
- Practical experience with data analysis/mining tools (e.g. SAS, Python, R) and database management system (e.g. SQL Server/Oracle or other RDBMS platform)
- Practical experience with data visualization tools (e.g. PowerBI, Tableau).
- Good communication and collaboration skills to interact effectively with cross-functional teams and stakeholders.
- Detail-oriented with a focus on delivering high-quality solutions on time and within budget.

WE OFFER:

- Dynamic and challenging work in the humanitarian sector and international environment
- Competitive salary with benefits, good working conditions and in-house training/development
- Open-ended resident contract (subject to organizational requirements)

Preferred starting date: **ASAP**

Submission deadline for applications: **20 September 2024**

The ICRC values diversity and is committed to creating an inclusive working environment. We welcome applications from all qualified candidates, regardless of background, race, religion, gender, age, disability, or status.

Qualified applicants are requested to submit their comprehensive **CV** and **letter of motivation** in English, as well as **salary expectations**, following this format for the subject line: *POSITION – First Name Surname* by email only to: ban_recruitment_services@icrc.org

Kindly note that only short-listed candidates will be invited for the interview and the ICRC will not keep the files of applicants who were not shortlisted