



## **Vacancy Announcement**

**Vacant Position: Health Field Officer**  
**Type of contract: Resident Staff – Fixed term contract**  
**Duration of assignment: 12 months, extendable**  
**Place of work: Tehran/Mashhad**

### **A. Context**

Established in 1863, the International Committee of the Red Cross (ICRC) operates worldwide, helping people affected by conflict and armed violence and promoting the laws that protect victims of war. An independent and neutral organization, its mandate stems essentially from the Geneva Conventions of 1949. We are based in Geneva, Switzerland, and employ some 20,000 people in more than 100 countries. The ICRC is funded mainly by voluntary donations from governments and from National Red Cross and Red Crescent Societies.

In Iran, the ICRC promotes International Humanitarian Law (IHL) and works with the authorities to address the consequences of the 1980-1988 Iran-Iraq war, particularly the issue of missing persons and the contamination by explosive remnants of war such as mines. We work with the Iranian Red Crescent Society (IRCS) and other partners and maintain a logistics capacity to support ICRC operations in the region. The ICRC also contributes to the humanitarian response of migrants.

### **B. Purpose**

Health Field Officer contributes to implementing, running and monitoring the health programme(s) in cooperation with the health team. Based on the skills required for this position, she/he is responsible to ensure quality services for all health-related matters of the ICRC joint project in Mashhad city. Health Field Officer, also, is the focal point for all matters relating to the health of ICRC staff in the delegation. She/He contributes to the implementation of the Staff Health Strategy.

### **C. Key Responsibilities**

- Anchor health activities within the Mashhad health project and within ICRC health programs at national level;
- Provide technical support thorough regular visits and contacts with project counterparts in Mashhad;
- Establish and maintain good working relationship with national and international health actors;
- Provide interpretation and written translation from English to Farsi and vice versa during the field visits;
- Organise and conduct field visits for follow up and monitoring of health program in Mashhad;
- Contribute in planning of and participate in operations in Mashhad;
- Ensure proper management of information and relevant reporting of Monthly Database Activity;
- Conduct health risk assessment and draft mitigation measures plan when necessary;
- Organize pre-recruitment medical examination;
- Carry out staff health briefing;
- To organize first aid training and refresher course for ICRC staff.

### **D. Professional experience and education required**

- MBBS (health science, medicine, surgery) Degree, with minimum 3 years of clinical experience
- Fluency in English;
- Experience in mental health, stress management;

- Experience in medical evacuation and transportation;
- Proficiency with MS-Office and internet tools;
- Previous experience with NGO/INGO is an advantage;
- Knowledge of political, social, cultural and environment of assigned area;
- Good management and training skills;
- Good understanding of Iranian health system
- Good rigor, method and analytical skills;
- Willing to travel to participate in meetings annually.

**E. Application process and job length:**

- All interested applicants should submit a cover letter and a resume in English to the following email address: [teh\\_recruitment\\_services@icrc.org](mailto:teh_recruitment_services@icrc.org) (On the subject line of your email, please enter: **Health Field Officer.**);
- Only shortlisted applicants will be contacted for further process;
- ALL submissions **MUST** be received by the closing date of **24 August 2023;**
- Desired start date: **1<sup>st</sup> October 2023;**
- **Since the project is based in Mashhad, residents of Mashhad city are highly encouraged to apply.**