



The International Committee of the Red Cross (ICRC) is an impartial, neutral and independent organization whose exclusively humanitarian mission is to protect the lives and dignity of victims of armed conflict and other situations of violence and to provide them with assistance. The ICRC also endeavors to prevent suffering by promoting and strengthening humanitarian law and universal humanitarian principles. Established in 1863, the ICRC is at the origin of the Geneva Conventions and the International Red Cross and Red Crescent Movement. Please visit www.icrc.org for more information.

Vacancy Notice

The ICRC Regional Delegation seeks to fill the following position:

Housekeeper, based in Chiang Mai

As a team member of the ICRC in Chiang Mai SD, the main responsible of the housekeeper is the cleanliness of the office working spaces and premises, general support to the office staff in administrative and organization matters.

ACCOUNTABILITIES AND RESPONSIBILITIES:

- Clean the office's working spaces.
- Clean the office premises (sweep the parking space.)
- Take care of the plants in the office and the plants on the premises.
- Check, report and take appropriate measures on damages of the office and the premises.
- Assist the team in purchasing of office items.
- Assist the office's mailing.
- Welcoming of office's guests.

YOUR PROFILE:

- Able to work independently.
- Basic education
- Have good skills and experience in maintenance of premises.
- Understand and respects confidentiality, inherent in ICRC's work.
- Basic knowledge of English.
- Must be a Thai national.

WE OFFER:

- Dynamic and challenging work in the humanitarian sector and international environment
- Competitive salary with benefits, good working conditions and in-house training/development
- Open-ended resident contract (subject to organizational requirements)

Preferred starting date: **ASAP**

Submission deadline for applications: **15 January 2025**

The ICRC values diversity and is committed to creating an inclusive working environment. We welcome applications from all qualified candidates, regardless of background, race, religion, gender, age, disability, or status.

Qualified applicants are requested to submit their comprehensive **CV** and **letter of motivation** in English, as well as **salary expectations**, following this format for the subject line: *POSITION – First Name Surname* by email only to: ban_recruitment_services@icrc.org

Kindly note that only short-listed candidates will be invited for the interview.